



JOB DESCRIPTION

AIR FREIGHT LOGISTICS COORDINATOR

ABOUT THE COMPANY

We are a leading time-critical logistics specialist, providing global time-critical delivery solutions to our customers, no matter what the geography, size, weight, distance or mode of transport.

We partner with and support our customers to meet complex and urgent international transport challenges by adding speed and flexibility to their supply chains.

Operating 24/7 365, we display a constant commitment to providing the fastest, most cost-effective and reliable solutions, time and time again.



Location
Wrocław



Department
Logistics



Hours
40-hours per week



Salary
DOE. plus benefits

ABOUT THE POSITION

To plan and manage time-critical logistics solutions throughout Europe and worldwide, operating within strict time constraints and ensuring all schedules and deadlines are met.

KEY JOB RESPONSIBILITIES

- Liaise with international carriers to agree transport costs and ensure the best possible solutions are found to fit the client's requirements
- Solve non-standard and time-sensitive transport issues in cooperation with international partners, by proactively and creatively searching for the best solutions
- Tender job revenues to clients, ensuring a bespoke solution is found for them, best fitting their request and offering different transport solutions where applicable
- Monitor the progression of transports, advising the client at agreed milestones and ensuring the transports are running to schedule
- Ensure our bespoke transportation management system is correctly monitored and updated when required
- Build excellent professional relationships with multinational clients who are under immense pressure
- Maintain a high standard of customer service throughout your interactions with clients and colleagues
- Answer incoming telephone calls professionally and deal with enquires quickly



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A GREAT
PLACE TO
WORK”

CANDIDATE REQUIREMENTS

- Excellent understanding of, and the ability to confidently speak, both English and Polish
- Logistics experience is desirable
- Excellent organisational skills
- The ability to stay calm and focussed in a time critical environment
- A team player with an open mind and a collaborative attitude
- Someone who is eager to grow, enjoys challenges and can bring energy and passion to the team

REPORTING

- Responsible to (manager/post):
Team Leader
- Responsible for (staff/jobs):
N/A

WHAT WE OFFER



Competitive
salaries



High calibre
team



Social team
events



Sports card for
on-site gym

**INVESTORS
IN PEOPLE®**
MAKE WORK BETTER

